

Fovant Parish Council

All councillors are hereby summoned and residents are cordially invited to attend the Parish Council meeting on the **Monday 21st of July 2025 at 18:30hrs.**

Location: The Waterside Youth Club, High Street Fovant.

Signed: *J. Wallis*, Parish Clerk/RFO, 16th July 2025.

AGENDA

62.25: Open public section.

This council is committed to community engagement and warmly invites members of the public to contribute during this part of the meeting. Members of the public should note that the council is only able to make decisions on topics that are on the agenda, however if a question or statement requires research, the outcomes will form part of the agenda for the next meeting. We allocate three minutes to each speaker with a total of 15 minutes allocated for the whole meeting. Please note that interruptions during the remainder of the meeting are not permitted.

63.25: Apologies for Absence.

64.25: Noting of Absence.

65.25: Declarations of Interest in items on the agenda and consideration of dispensations.

Members are reminded of their obligation to declare interests in accordance with The Localism Act (2011) and the Councils own Code of Conduct (2024).

- a) Declarations of disclosable pecuniary and non-pecuniary interests already declared in the register of interests.
- b) Declarations of disclosable pecuniary and non-pecuniary interest not previously declared in the register of interests.
- c) Dispensations: If required.

66.25: To approve the minutes of the meeting held on the 9th June 2025

67.25: To note the clerks verbal report on previous actions not covered in the agenda and correspondence received.

68.25: To note the chairman's Introduction and update.

69.25 To note the statement from Wiltshire County Councillor Nabil Najjar.

70.25: Governance:

To consider and agree:

- Risk assessment for defibrillators.
- Draft Information technology policy.

- Draft data protection policy.

To Note:

- Updated Playground risk assessment on the website.

71.25: Planning matters requiring Consideration/noting.

- To consider any applications received since the last meeting, including any received after the agenda has been published.
- To receive any status updates on planning applications already submitted.

1. PL/2024/03672 – 3, Wyatt Orchard, Moor Hill, Fovant SP3 5LB.

Retrospective permission to replace fascia.

72.25: Financial matters for approval

To approve and accept the clerks report on payments, receipts, balances and the end of quarter one summary.

73.25: Other matters requiring consideration/Noting.

To receive and note update on progress:

- War memorial damage and repair (Clerk).
- Use of contractors for pond clearance and SID's data collection (Cllr. Horne).
- Follow up from visit of Wessex Rivers Trust (Cllr. Phillips).
- LHFIG update (Chair).
- Village Green Project – (Chair and Cllr. Horne).
- Planning rules - (Chair and Cllr. Phillips).
- Highways engineer visit (Chair and Cllr. Phillips)
- Councillors update on portfolio's (All councillors)

To Consider:

- To propose a working party to discuss and procure a website and email newsletter to provide a cross media, enhanced local news coverage for the benefit of the Parish Council, village hall and the Parish Church Council. (Cllr. Ellis)
- To consider an application received to co-opt a councillor. (Chair)
- To agree future training needs for councillors. (Cllr. Horne).
- To Consider the way leave contract received from Wessex internet. (Chair/Clerk)
- To consider and agree a formal business continuity plan (Cllr. Horne/Cousley)
- To note and agree all formal external contact outside of the council. (Cllr. Horne)
- To consider the implementation of public right of way policy and the mechanism for interactions with residents and/or landowners. (Cllr. Phillips)

74:25 closed session:

To resolve that under section 1 paragraph 2 of the Public Bodies (Admission to meetings) Act 1960, the press and public be excluded from the meeting for the next items of business due to the confidential nature.

- To note and accept the verbal report following the clerks 2025 appraisal (Cllrs. Horne and Cousley).
- To Agree the formal terms of reference for the staffing committee (Cllr. Horne and Cousley).
- To consider a letter received by the council. (Chair)

75:25 Items for next meeting.

76.25: Date and time of next meeting.