

FOVANT PARISH COUNCIL

Meeting No. 21/11 Tuesday 23rd November 2021

7.0pm , at The Waterside, Fovant Youth Club, High Street.
Cllrs Phillips (TP) (Chairman), Harvard (AH), Horne (DH), Hobbs (WH), Horner (PH)
attended. ---

Clerk (LB)

1 Member of the Public.

PART 1 **PUBLIC MEETING**

- 21/11/01** Chairman's introduction. .
21/11/02 Apologies for absence. Cllr. Barr (SB), WC Cllr Najjar (NN)
21/11/03 Declarations of Interest. (Part 2 noted.)
21/11/04 Report Cllr. Najjar WC none received.
21/11/05 Approval of Minutes meeting 21st September 2021 **21/09**

21/11/10 Matters Arising from the Minutes, and Actions from earlier.

- 21/09/22 -- the Fovant Network (FN.) **on going..the village website** was now **LIVE!** (www.fovantvillage.com). -- Web users to be polled as to their views on Twitter feeds usefulness. WH to progress training for \Cllr and Clerk to upload material directly. **WiP.** **WH**
- 21/09/25 Fovant ~~ERP.~~ ...now termed **FOVANT INCIDENT REPOSE PLAN (FIRP)** ~~To initiate contacts with WC (Ms R Malton) and other authorities and review the current Fovant plan and the future location of our emergency equipment. ...on the basis that ALL major village interventions would be controlled by a single entity.~~ **WiP.** **SB.**
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- 21/04/10/08 Defibrillator ~~Now fitted. Spare 'pads' received.~~ **qv 21/11/21** **TP**
- 21/04/10, 21/05/11 and 21/09/25 - Road Signs. **STILL Continuing** ,Road Sign . Playground - cost of £1191.75 (p.m.n--reuse redundant pole?) **TP**
- 21/09/21 SID 2021 scheme **qv ...21/11/22** **DH/PH/TP - Clerk**
- 21/05/18 FPC – discretionary spending limits and arrangements **CLERK / TP**
- 21/09/20 speeding commercial & farm vehicles Prep.note -- .**WiP** **SB.**
- 21/09/23 Fovant Village (6No,) tubs and planters.-- to replace & restock. Sum approved in principle 21/09. WH to liaise with Bernard Allnut. **WH**
- 21/09/24 ~~War Memorial~~ -- **Cleaning.** **Clerk**
- 21/09/26 Garrison Cinema steps on Green Drove, apply for listing **WiP** **Clerk**
- 21/09/51 Gully Tanker – requested for re-visit. **TP**
- 21/09/51 ~~Metrocount not progressed~~ Now installed on all 3 principle village roads. **TP**

- 21/09/52 *Footpath strategy - - To be taken forward with a maintenance and improvement plan and residents involvement -- grant moneys were available for Gates. S4S and ;The Heavy Gang were options. WiP* **WH**
- 21/09/53 *Wiltshire Council's Residential Development Team/ FPC Dialogue (review of sheltered housing) ~~on hold awaiting WGRDT refinement of options for Fovant.~~*
- 21/09/26 *ROSPA inspection request for playgrounds- Report2021 rec'd* **TP**

21/11/20 Cllrs Proposals and Items for Consideration .

Response to Tisbury station works outline planning application by the Access to Tisbury group. **Decision.** Agreed to endorse joint Villages' statement . **TP**

21/11/21 Defibrillator. Installed at the Village Hall, thanks to Martin Wallis and Phil Ryall. Registered with the National Defibrillator Network. Draft notice for December 3 Towers, jointly with Celia Hazelgrove. **Resolution:** Agreed --PC to fund awareness training session in the New Year, for two sessions each for 12 people. Cost £549 plus VAT. But first Volunteer Scheme to run training to be polled amongst villagers suitably experienced --- TP to draft plea. **TP**

21/11/22 SIDs Contractor quotes awaited for the new ground works. **To approve** proposal for Ground Works. **Resolved** That a contractor be used for the foundation for Dinton road SID; **PH**
Orders for other kit placed. Start on Site expected w/c 6th Dec. Clerk to draft Procurement And Installation Guide For Other Wiltshire Villages use per commitment to SWWAB. **Clerk**

21/11/23 Funding plants and possibly a planter for VHMC renewal of plants. **Resolution:** Agreed - Grant up to £100 to be allowed in case of invoice from VHMC if they are unable to fund/replenish from plant donations. **TP/WH**

21/11/24 ROSPA report of playgrounds received. Work necessary or advised.. Relative risk identified – which to address if any, and to seek quotes.. **Decision – NO Action req'd**

21/11/25 Highways Improvement Request. Parking on pavements in Fovant both sides of the road curving round the junction leading up to The Poplars. Ditto Parking on pavements Tisbury Road and playground area **Resolution:** To liaise with Ward Councillor AND Highways Engineer on options. Agreed - that TP will progress topic. **TP**

21/11/26 Advance payment of part fee to 3 Towers magazine to defray printing costs. -- contact with the Clerks of other two villages about views on future support. --present 'fee' runs to March 2022) **Resolution:** Allow £200, which can be 'made available' to 3Ts. the FPC agreed to support 3Ts.again next F Yr. However the 3Ts account deficit had been cleared by others. The money was proposed to be paid as an advance but this is not now necessary and can be paid in April 2022.Debate ensued regarding the usefulness of the 3Ts, its 'reach' and what alternative method of dissemination were available. AH showed that the 3Ts had for a long time been simply scanned and uploaded to the old WC web site, thus an electronic version 3Ts had been available, if for the most part invisible, on the Web It is a moot point regarding the posting of the un-edited content of a village magazine wrt adverts, which if uploaded to the FVW site

aren't subscribed to the FVW but to 3Ts as part of its content and advertising returns circulation, and thus important to the funding streams for 3Ts. **TP**

21/11/27 Neighbourhood Watch. Should the Parish Council encourage interest in Fovant? Wiltshire Council **NEIGHBOURHOOD WATCH COMMUNITY GRANTS FUND** re-launching Community Grants Fund as a permanent fixture, Grants of up to £500 are available to Neighbourhood Watch Associations and Neighbourhood Watch groups as A minimum of 20 will be released in each round. The upcoming application dates are:
Autumn 2021 round: opens 18th October 2021, closes 17th December 2021
Spring 2022 round: opens 14th March 2022, closes 13th May 2022
Autumn round: opens 12th September 2022, closes 11th November 2022 (grant information from Tony Lunt)

Resolution. Should Fovant P C pursue a grant application and if so when? FPC felt that the utility of this type of scheme in Fovant has been rather superseded by social media systems, and therefore that FPC need not take this forward. The previous scheme had died due to difficulty in attracting volunteer coordinators. *Footnote for Cllrs– TP will have word with Tony Lunt anyway – he was kind enough to send me the grant scheme.* **TP**

21/11/30 Planning Matters

The GREATER GOOD, FOVANT, SP3 5JH . Officer's Name: Joe Richardson Direct Line: 01722 434583 Full planning permission New link and side extension to form additional guest accommodation for public house (Resubmission of PL/2021/04152)
PL/2021/09985 **by 09/12/2021**
<https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z000016pa2C>

(Resubmission of PL/2021/05563) **PL/2021/10562** **by 09/12/2021**
<https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z000016rKVZ>

N.B Public Meeting planned **Monday 6th December** 2021 to receive resident's comments & submissions.

21/11/31 OLD FOVANT HOUSE, HIGH STREET, FOVANT, SALISBURY, SP3 5JL
 Additional roof light to consented loft conversion
 Anna and Nick Prior **Case Officer:** Jocelyn Sage **by 02-12-2021**
PL/2021/09972 - Works to a Listed Building, FPC >> Comments *No Comment*
<https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z000016pZx8>

NO COMMENTS to be filed **Clerk**

21/11/32 MILL COTTAGE, MILL LANE, FOVANT, SALISBURY, SP3 5JP
 Application Ref PL/2021/09226 - Full Planning Permission
 : **Erection of a garage on existing concrete base**
 Applicant Name Mr Sam Lowings Case Officer: Christos Chrysanthou
 Respond By 05-11-2021 FPC >>> 'Support' with condition. Condition: 'That the sympathy of the cladding with the neighbourhood is satisfactorily resolved.'
 : <https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z000016RQsj>

21/11/336 LONGS FARM, SUTTON MANDEVILLE, SP3 5LT. Case Officer: Joe Richardson Direct Line: 01722 434583. PL/2021/09001. Full planning permission. Proposed tennis court and associated works. By 16/11/2021. Householder Kate Whyte attended in order to answer any questions. FPC reaction: Prior to the deadline FPC Cllrs had felt supportive, and no comment had been submitted to the case officer. Ms Whyte was thanked.

21/11/35 Planning Decisions:-

PL/2021/05582 - Householder Application -- **Approved with Conditions**
DEAN FARM, DEAN LANE, FOVANT, SALISBURY, SP3 5LQ
Proposed rear extension and alterations to the roof
Mr and Mrs Jones - **Case Officer:** Christos Chrysanthou –

PL/2021/05812 - Householder Application - **Approved with Conditions** :
BROOK COTTAGE, BROOK STREET, FOVANT, WILTSHIRE, SP3 5JB. Proposal:
Remove existing lean to garage, construct two storey kitchen, cloakroom with
bedroom and en-suite over and single storey garden room at rear, convert existing
store and extend to provide garage. Sarah Fry . **Case Officer:** Mrs. Becky Jones

21/11/40 Parish Clerk –HMRC. An employed bookkeeper has now determined the extent of moneys owed to HMRC for failure of previous Clerk to pay FPC's PAYE element of pay. The extent of unsuccessfully appealed fines and charges is yet to be finalised, and thus FPC's total liability is as yet uncertain. WiP. And reported fully in Part 2 of this meeting.

21/09/41 VAT Returns. This matter (failure to timeously submit a VAT claim for years 2016-2018 incl (3 years) hasn't been pursued further.. A further VAT claim will be made in the New Year before close of this Financial Year. WiP and part of negotiations with HMRC.

21/09/42 Half Year Account 2021/22. This has been now been circulated. Given the potential and unbudgeted liabilities to HMRC, Councillors are urged to be cautious in their spending plans for the remainder of this Financial Year regarding prudent provision.

21/09/43 AGAR. 2020/21 External Audit. An additional Fee was charged by the External Auditor for late submission. This was due to the lack of access to relevant data until late in the day, and after three requests for deadline extensions. An additional Fee was also charged for the failure to submit in the previous (2019/20) Financial Year by the former Clerk, negotiated down to 50% of the additional fee claimed

21/11/44 Precept 2022/23 Cllrs are asked to begin to consider the budget demands they anticipate the various schemes and projects under consideration for 2022/23 and prepare for a meeting in December 2021 /January 2022 to finalise the Precept submission. Agreed to add Precept 2022/23 to meeting 21/12 agenda. .AH to draft a strawman budget for all others to comment and responds ASAP! so that a mostly resolved budget can be base-lined at meeting 21./12 for finalisation and ratification by 16th Jan 2022 at the latest . **AH/ ALL**

2022/2023 Council Tax Setting Timetable		Last year
04-Oct-21	Date CTB1 return to Central Government is required to be based on	04-Oct-20
15-Oct-21	CTB1 return deadline for submission to Central Government	14-Oct-20
22-Oct-21	Deadline for New Build information to be provided to Accountancy	21-Oct-20
05-Nov-21	Wiltshire Council to issue draft 2022/2023 Council Tax Base figures to Parish/Town Councils	04-Nov-20
03-Dec-21	Formal Decision to approve 2022/2023 Council Tax Base	02-Dec-20
18-Jan-22	Deadline for Parish/Town Councils to return approved 2022/2023 precept requests to Wiltshire Council	18-Jan-21
01-Feb-22	Cabinet meeting to recommend 2022/2023 Wiltshire Council Council Tax Demand	02-Feb-21
15-Feb-22	Full Council meeting to approve 2022/2023 Council Tax	23-Feb-21

21/11/45 ~ Expenditure Items – Paid

26 Oct 21	ROYAL BRITISH LEGION	19.25
26 Oct 21	ROSPA PLAY	164.40
26 Oct 21	DEFIB STORE LTD	166.86
18 Oct 21	HMRC - ACCOUNTS OF	86.77
04 Oct 21	PKF LITTLEJOHN LL	240.00
04 Oct 21	FOVANT YOUTH CLUB	17.00
27 Sep 21	CLERK AC EXP.	77.50
27 Sep 21	CLERK PAYE	679.75
27 Sep 21	HMRC - ACCOUNTS	453.17
24 Sep 21	DEFIB STORE LTD	1,428.00

21/11/46 Approved – not invoiced

SID 2021/2 scheme elements:- Jubilee clips; Posts; SIDS units Solar Panels,- all ordered.

Works to come --- foundations, erection, training . .

The project plan at 17-11-21 presented. Costs are now value engineered down to budget and will form the basis of a procurement and installation guide for other subscribing villages in the SWWAB catchment.

21/11/47 For approval :--- none

21/11/47 Summary of Accounts AT 17/11/21

Treasurers ..705	£14,760.59
BBinst online..168	£11,127.44
BBinst online..160	£4,365.11
BUS BANK INST..602	£4,180.72

Nb. Moiety of Precept and SSE Grant moneys received since last meeting.

21/11/50 - Questions or statements from Councillors.

21/11/51 Highways: Reports on CATG, etc. . Gateway verge extension: Teams meeting to agree clearance of the verge remaining 75 +m agreed, but FPC has argued for a longer distance--50% FPC contribution. A30/High Street kerb line: Awaiting technical and cost response from build-out survey contractor WTS **TP**

21/11/52 Signage tasks. Remedial work on 20mph posts, and installation of new Child Warning signs has been chased repeatedly and is expected soon WTS **TP**

21/09/53 Shared SID in High Street Demounted and passed on to Swallowcliffe. Formal notice of withdrawal from the sharing scheme to be sent to Ansty and Swallowcliffe Clerks - pending the imminent installation of our own SIDs. **TP/Clerk**

21/11/254 Footpath repairs - FP3 at A30 end. Contact established with WC for materials and S4S to organise a working party If this fails an alternative might be to commission the Heavy Gang?. Noted and WiP - **WH /TP**

21/11/55 Area Board Health and Wellbeing Group . Adult care and Young carers -- -- a small budget, worthy of use if individual hardship cases in Fovant become recognised. WTS **TP**

21/11/56 Assets and New Developments in Fovant. Asset register . Title of Assets sought AH to investigate **Clerk/AH**

21/11/57 Queens Platinum Jubilee 3 June 2022 Liaison with VHMC and other villages Beacon? Paul Cordle Fete initiatives -- Generally welcomed and supported . Resolution to commit funds for next full meeting in 2022. **ALL**

21/11/70 **DONMs . 6/11/2021 7.00pm .venue - The Waterside**

---_Greater Good – Planning

--- Precept 2022/23

PART 2

Public are excluded.