Fovant Parish Council

# Meeting No. 22/04

# Friday 20th May 2022

# To follow APCM approx. 8.15pm at Fovant Village Hall

**22/04/01 Chairman’s introduction.**

**22/04/02 Apologies for absence.**

**22/04/03 Declarations of interest.**

**22/04/04 Report Cllr. Najjar Wiltshire Council.**

**22/04/05 Approval of Minutes 22/03.**

**22/04/06 Statements by the public.**

**22/03/07 Matters Arising** from the Minutes, and actions from earlier.

**1□** Co-option of new Parish Councillors. Review of statements and hearing of candidates, limited to three minutes each. To be followed by vote.

**2□** Project updates:

 Website

 Defibrillator,noting training

 Highways, noting CATG becoming LHFIG

 SID,metrocounts,speeding, parking and police liason

 Gulley clearance and drains

 Working group among Ward parishes.

 Interaction with WC for road safety (inc. parking) and footpath grants.

 Updating of footpaths and planters

 Emergency and resilience planning and resources

**3□** Updates or briefings from Councillors with specific Portfolio responsibilities.

**4□** Chairman’s items.

**5□** Scheme of Delegation for the Clerk as Proper Officer and RFO, for decisions in conjunction with Chair and Vice Chair.

**6□** Assets register to be reviewed.

**7□** Consider options for insurance renewals 2022/23.

**8□** Support to 3 Towers magazine, specifically printing costs 2022/23.

**9□** Expenditure items for approval.

**10□** Summary of Accounts at 14th May 2022.

**11□** HR matters-appraisals and reporting.

**12□** Proposal to employ Payroll service for calculation of Clerks salary, NI and PAYE.

**13□** Proposal to, pending new arrangements for 2023/24, employ an outside service to assist in preparation of the Annual Accounts and Annual Governance and Accountability Returns.

**14□** Proposal to appoint an internal auditor.

**15□** Statements or comments from Councillors.

**Tim Culver-James**

**Clerk to Fovant Parish Council**

**12th May 2022**