

## Minutes and Actions

### Zoom Meeting No. 21/04

**Tuesday 13th April 2021 at 7.0pm**

*Present by 'Zoom'* Cllrs Mallalieu (Chairman), Hinks, Phillips, Harvard and Horne attended. Cllr Green (WC) presented her last report, she is stepping down after 23 years. One member of the public attended.

**W.C. Cllr. Green [JG]** ~ oral report received.-- Noted at the foot of these minutes.

**21/03/02 Apologies for absence.** Cllr Mallaieu presented apologies for Cllr Turner.

**21/04/03 Approval of Minutes** - Meeting on 9<sup>th</sup> March 2021. Approved and signed

**21/04/04 Matters Arising** from the Minutes, and Actions from earlier.

*21/01/10 the 'Fovant Network' work-in-progress (WiP) - The Fovant network. Groundwork started for the new Council to consider possible FPC/village network web site. (To be continued by others ...)*

*21/02/19 ~ review community assets registration.. work-in-progress (continues) Action LB*

*21/03/07 Storage for Emergency equipment; a repeat agenda Item to allow discussions*

*21/03/09 Neighbourhood Plan. ongoing. a repeat agenda Item to allow discussions*

**21/04/05 Chairman's Items.** ~ (none)

**21/04/06 Public Representations** -- (none)

**21/04/07 Items for Consideration** Storage for Emergency equipment - 1 cu.m of storage required. It is a village resource but it is *second phase* equipment (back-up, temporary displacement accommodation, lighting). It is primarily for disaster response not solely flood matters. Storage & location of same.- matter to be decided. County Flood Resilience Officer Renate Malton has offered to advise on an updated Community Action Plan. Propose: send her a list of our equipment. **Emergency planning.** With the good offices of WC officer Trish Morse, FPC had initiated a dialogue with WC Emergency Planning Team in order to set up advice and guidance on planning and equipment .FPC believe this WC unit links with the Flood Resilience unit. The matter would be brought up again at June's meeting and perhaps at the Annual Parish Meeting (APM). **new FPC / LB**

**21/04/08 Defibrillator.** Outright purchase now seems our only immediate option. Barford village has installed three AEDs purchased from St John's Ambulance. TP had consulted with Swallowcliff regarding their experience; their unit cost £1600 plus cabinet £500. *Proposal:* Work with Village Hall Committee on installation, and plan for purchase by new Council. Other locations possible. Progress had been arrested due to Covid, and the impact on the favoured provider, the ambulance service (an AED on a four year lease) Other avenues are being explored. The unit at the surgery is solely for their own interventions during medical practice. **TP**

**21/04/09 Neighbourhood Plan**. (NP). *Action* . To further explore prospect of a N.P. but consider the costs of the effort involved. Agreed to retain the topic as an ongoing & active agenda item for the new FPC **new FPC**

**21/04/10** Amendments to the new 20 mph signage still awaited. CATG has agreed to child warning signs on Sutton Road, FPC to pay additional cost of about 2 x £200. **Agreed TP**

**21/04/11** Future purchase of an **additional speed indicating device (SID)**. Speeding vehicles are a continuing concern to residents. The proposal to purchase of a speed indicator device, SID 2, was endorsed and will be taken forward. A matched funding grant will be sought from the Area Board. The SID at present in High Street (SID 1) was a joint purchase with Sutton Mandeville and Ansty parishes, and the regular sharing between the three parishes has been disrupted by Covid restrictions. The new SID would be solely for use in Fovant. Locations have yet to be worked out, but the agreed principle is to find sites on Dinton and Tisbury Roads in addition to the current site. Suitable locations will be sought on private land about 1.5 metres from the highway on stretches with good sightlines – if you think your garden verge could accommodate a SID please get in touch with Cllr Horne or myself. **WiP TP/DH**

**21/04/12** Diana Rae (FVH) has asked if the meetings could be moved from Tuesdays to enable the Hall to be used for Pilates every week. **Agreed, notified LB**

**21/04/13 Planning Matters.**

Application Number: 21/01608/FUL. Site Location: The Steps Green Drove Fovant SP3 5JG  
Applicant: Mr. J. Homer Grid Ref: 401057 128791. Applicant Address: The Steps, Green Drove, Junction with A30, Fovant SP3 5JG

Proposal: Construct new facing brickwork retaining wall, with blockwork backing below ground, infill behind wall to match existing front garden levels & top with new hedgerow planting along part of site boundary to replace existing bank, shrubbery & extensive rough undergrowth/brambles. Extend existing 1800mm high masonry garden within the property, to meet the new retaining wall. Case Officer: Tim Pizzey: 01249 706721  
Registration Date: 09/03/2021..----- **No comments** (06/04/2021)

**21/04/14 Planning Decisions:-** ----- none relevant

**21/04/15 Parish Clerk – Report -**

**21/04/16** AONB Contact For Village; note distributed. Mechanism to inform residents. The Cranborne Chase AONB are seeking links with parish residents willing to be to help take their Landscape Initiative forward. A notice will be placed in 3 Towers. **LB**

**21/04/17** Forthcoming Meetings, Election and Co-Options -the 4 candidates who submitted papers are vetted and approved and by default are 'elected' and the new council will be quorate at its first meeting if 3 councillors attend. The new Council will then be able to review and accept co-optees; notice to 3Ts and Village FB page seeking co-optees in order to form a valid council (5 members min, 9 members max);. – 30 days grace from May 10th. **LB**

**21/04/18** ~ Wessex Flood Warden Newsletter - Spring 2021 circulated 8-04-2021. A flood warden is to be sought, and appropriate equipment secured. Blocked road gullies have been cleaned in the past 2 weeks. JH opined that a Flood Warden 'stands alone' irrespective of equipment and of any Action Plan. Definition of 'Flood Warden' would be circulated in the new Council and candidates would be sought 3Ts and Village F-B page - **LB / new FPC**

**21/04/19** - PAYE REGISTRATION with HMRC.. (VAT and PAYE) - the saga continues and could become problematic anticipating the annual account sign off. End of Year accounts. HMRC and Registration , (VAT and PAYE) the saga continues and could become problematic anticipating the annual account sign off of End of Year accounts.-- **LB**

**21/04/20 ~ Expenditure Items** for Approval/Noting - payment to Clerk, wages and expenses to end Financial year. . £ 380.69 – **Approved**

**21/04/21 Summary of Accounts @ 8<sup>th</sup> April 2021 to be revised...**

- New --holding account -- PAYE --	£ 848.50
- Bus Bank A/C	£21,442.69
- Treasurer's A/C	£2471.02

**21/04/22 - Questions or statements from Councillors.**

Options for running **a village website** – future plans for development. FPC discussed the value of a village website. General support to one has been noted through the membership of the Fovant Network. A champion would be sought once the essential of what is needed for our village can be established. FPC would ideally act as midwife not parent, content for the site would be provided and updated by those represented on the site with a core of volunteers to build and maintain the site; and FPC will revisit the topic to determine whether it is appropriate to fund the annual recurrent costs of a website. Editorial policy, maintenance, filling of content by sub-divided sections allocated to specific groups etc were all aspects that needed to be shared and resolved. Providers were numerous and varied in price considerably. There were 'models' from other parish councils FPC could slipstream for a rapid implementation. An item perhaps for integration with the self-started Village Face-Book page, which is now extremely well subscribed. **new FPC**

**21/04/23 Fovant Network** update - The Fovant Network continues to work in an informal manner and as intended, establishing contacts and links whereby common interest projects can be co-ordinated and general intelligence and information shared to the benefit of Fovant as a whole.

**21/04/24** Dissemination of council agenda & minutes, and any other **communications**. A new format, , similar to Chilmark and Bishopstone PCs, of reporting the main events at the meeting and business decisions that are of more immediate interest to residents will be tried; to 3Ts and Village F-B page. Feedback is mixed regarding minutes with some favourable and others who believe there is too much extraneous detail for effective communication to residents. The authorised minutes will be posted on the Wiltshire Council web site under Fovant. The Clerk can also furnish an electronic copy – send your request to >>[parishclerkfovant@gmail.com](mailto:parishclerkfovant@gmail.com) << with the **title 'Minutes of (relevant month) meeting** (it will be one month after the event that the document will be *signed off*)

**21/04/25** The shared **SID** was transferred from Swallowcliffe on Good Friday. Erected in High Street.. Now part obscured by a 20 mph speed warning repeater sign north bound – WTS –wrt a permanent location for SID 2 **TP/DH**

**21/04/26** The Gulley Tanker has been and gullies cleared. The PC is unclear if this is the limit of the scheduled cleaning work. **TP**

**21/04/27 Heritage History Centre** Update. Waiting daily to hear regarding location options, A matter for FPC support but not sponsorship it was agreed. WTS

**21/04/28 War Memorial** at the Village Hall, contact established with Historic England, waiting to hear back re moving the memorial . WTS

**21/04/29** In view of past failure to obtain VAT refunds a new VAT form needs to be started. See 21/04/19 above AM

**21/04/30 ANNUAL MEETING OF THE PARISH – the new council** - Socially Distanced and Masks –cross ventilated; at **FOVANT YOUTH CLUB CLUBHOUSE**, HIGH STREET, FOVANT

Immediately following the **Annual Parish Meeting**

**May 18<sup>th</sup> 2021**

**21/04/31 ANNUAL PARISH MEETING** - Socially Distanced and Masks – cross ventilated; at **FOVANT YOUTH CLUB CLUBHOUSE** HIGH STREET, FOVANT— **18<sup>th</sup> May at 6.00pm**

**W.C. Cllr. Green [JG]** ~ oral report received

*After 26years Cllr Green was pleased to reflect on the substantial changes and improvements over those years. From becoming a Unitary Authority, asset transfers and greater autonomy for Parish Councils to the advent of paperless communications, climate change initiatives and carbon neutral by 2030. For the future there are the challenges of the new Planning portal and QR codes on planning notices, and the addressing of mental health issues, loneliness, transport, and creation of housing which is 'affordable'.*