

# Fovant Parish Council

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## Notice of Meeting and Agenda

**All Councillors are hereby summoned to participate in the**

**Annual Parish Council Meeting on Tuesday 28 May 2024, at 7 pm at  
The Waterside, Fovant**

### **Notes:**

- a. The meeting will be held at Fovant Youth Club, The Waterside, High Street, Fovant.
- b. Agenda papers will be available on the Fovant Parish Council website.
- c. The Chairman will confirm if any part of the meeting may not be filmed, photographed , or audio recorded. If any member of the public has an objection to such recording, please would they make this clear to the Chairman or the Clerk before the start of the meeting.

### **Questions or Statements**

A short period of time will be set aside prior to the start of the meeting for questions or statements from members of the public on any matter concerning the civil parish, each person speaking for no longer than three minutes.

Please note that any question requiring an answer that needs to be researched will be noted and included in the agenda for the following meeting. Statements will be noted at the meeting, but no discussion will take place unless the topic is on the agenda.

## Meeting Agenda

**01.28.24**

Those present and apologies for absence.

**02.28.24**

### **Declarations of Interest**

Any Parish Councillor wishing to declare interests should do so at this point:

- a. Declarations of disclosable pecuniary and non-pecuniary interests already declared in the Register of Interest.
- b. Declarations of disclosable pecuniary and non-pecuniary interests not previously declared in the Register of Interests.
- c. Dispensations: if required.

**03.28.24**

### **Chairman's Introduction and Report of Annual Parish Meeting**

**04.28.24**

### **Resolution of minutes**

- a. Minutes of Ordinary meeting held on 18 March 2024

**05.28.24**

**Election of Parish Council Chairman and Vice Chairman for Municipal Year 2024/25.  
Elected office holders to sign declaration of acceptance of office.**

**06.28.24**

**Report from Wiltshire Councillor.**

**07.28.24**

### **Planning matters requiring Consideration/Resolution**

PL/2024/04342. Cross Keys Cottage SP3 5JH. Proposed outbuilding

## 08.28.24

### Financial matters requiring Consideration/Resolution

- a. Income and expenditure report.
- b. AGAR for FY 2023/2024
- b. Internal auditor consultation
- c. Purchase and installation of XERO
- d. Annual insurance cover. Specific personal injury/3<sup>rd</sup> party liability for Councillors?
- e. Sum to cover annual running costs of the Emergency Hub
- e. Additional capital costs for the Emergency Hub: Sign £80, Footpath £860 inc VAT, External lights and external power point £150 inc VAT, 3 x Jerry cand plus spout £115.
- f. A replacement Gazebo for the one by heavy winds - £453.99 inc VAT
- g. New SID and brackets for future use on A30. c£2.5K
- h. Purchase of defibrillator to go on the Greater Good. £1661 net

## 09.28.24

### Other matters requiring Consideration/Resolution

- a. Assignment of Portfolio holders.
- b. Fovant Relief in Need charity: renewal of appointment of Celia Haselgrove and Matthew Boatright for a four term as Nominative Trustees.
- c. Resignation of Cllr Freya Rimmington. Confirmation of Cllrs. Co-option of additional Cllrs.
- d. Progress reports: Riparian Booklet. Play area gate and Post box steps rail. Grass/hedge cutting. Legal status of play area. Emergency Hub.
- e. New survey of power/telephone lines in trees.
- f. LHFIG report : A30 buildout. Greater Good pavement.
- g. SIDs data. Visits from Warminster CPT
- h. Status of traffic signs on the narrow hill between VH and Middle Ground - "The Knapp"
- i. Matters arising

j. Date of next meeting to be confirmed but in late July.